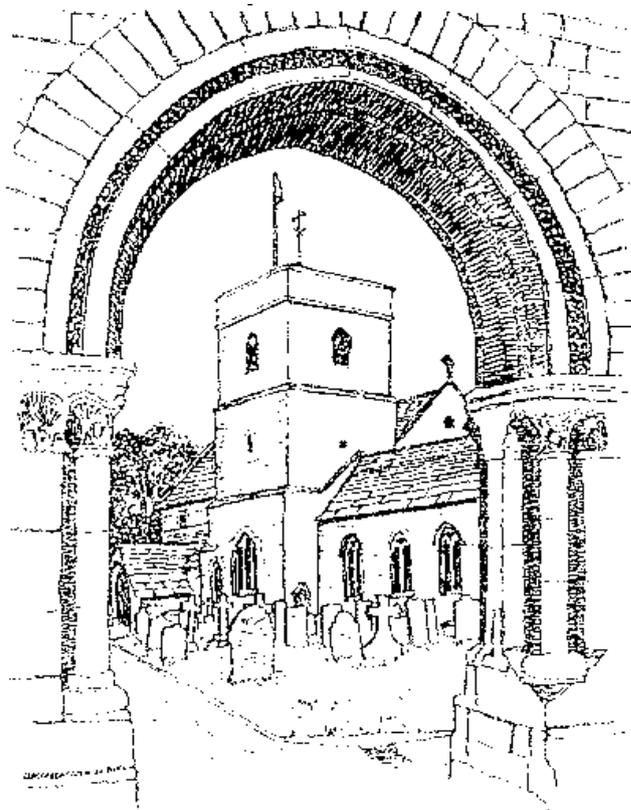


**The Parochial Church Council of the
Ecclesiastical Parish of St. Michael,
Betchworth
Annual Report and Financial Statements
31 December 2018**



St. Michael's Church, Betchworth Parochial Church Council

Report and Financial Statements 2018

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St. Michael's Church, Betchworth Parochial Church Council

Registered Charity

No. 1132724

Incumbent

Post Vacant

Church Wardens

L Slater

B Hawkins

Honorary Treasurer

S C Hardy F.C.A.

Ravenleigh

Station Road

Betchworth

RH3 7DF

Other members of the Parochial Church Council

P Armitage

T Briscoombe

G Eaton

H Ely

R Grassly

M Hughes

M Miller

B Ridley

D Rodin

P Tanner (Fabric Officer)

Secretary

M Hughes

Ashcroft,

10, Ridgeway Close,

Reigate

RH2 0HT

Bankers

National Westminster Bank

High Street

Reigate

RH2 9AD

Independent Examiner

Mrs C Braidwood F.C.A.

Lowood

The Street

Betchworth RH3 7DJ

St. Michael's Church, Betchworth Parochial Church Council

Annual Report 31 December 2018

This Annual Report is prepared in accordance with the Church Accounting Regulations 2006 and the Church Representation Rules and the Charities Act 2011 and is submitted to and received by the Annual Parochial Church Meeting, which is then free to discuss it. The Secretary and the Churchwardens will address the Meeting and they and other members of the PCC will be happy to respond to any points raised or questions asked. The Annual Parochial Church Meeting will be held on Sunday 28th April 2019, after the morning service. All on the Electoral Roll of the parish are entitled to attend and will be most welcome.

Structure, Governance and Management

The role of the Parochial Church Council

The Parochial Church Council (the 'PCC') is a corporate body established by the Church of England. It operates under the Parochial Church Council Powers Measure and is registered with the Charity Commission. Its role is to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. At the beginning of the year our Rector, the Revd. Carol Coslett, took up a new post as the Archdeacon of Chesterfield and placed us into interregnum. Canon David Eaton (retired priest) has worked diligently to maintain all services and other activities of the parish supported by His Honour Peter Slot as Reader Emeritus; a host of local clergy, and the churchwardens, Linda Slater and Bernard Hawkins. In meeting its commitments, the PCC has continued to support and insist that the Village Church is open during the major part of each day for visitors to enjoy, for prayer and quiet contemplation.

PCC membership

In accordance with the Church Representation Rules, members of the PCC are either ex officio or elected by the Annual Parochial Church meeting. There is no specified term of office.

The members of the PCC who are also its trustees, are shown on page 1. A full list of church officials is as follows:

Incumbent	Vacant
Priest in Retirement	The Revd. Canon David Eaton
Reader Emeritus	His Honour Peter Slot
Churchwardens	Mr Bernard Hawkins Mrs Linda Slater
Treasurer	Mr Charles Hardy
Fabric Officer	Mr Paul Tanner
Diocesan Synod Representative	Mrs. Ginny Eaton
Deanery Synod representatives	Mrs. Linda Slater Mrs Margaret Miller Mr Tom Briscoombe
Elected members	Mrs Pam Armitage Mrs Hilary Ely Mr Richard Grassly Mr Melvin Hughes Mrs Bridget Ridley Mr David Rodin
Organist & Choirmaster	Mr. Melvin Hughes
Safeguarding Officer:	Mrs Margaret Miller

St. Michael's Church, Betchworth Parochial Church Council

Committees

Standing Committee: This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It consists of the Rector, Churchwarden(s), Treasurer and Fabric Officer.

Upper Mole Group Council (which reports to the PCC): Membership consists of the Rectors, Clergy and Churchwardens of Betchworth, Buckland, Brockham, Leigh, Charlwood and Sidlow, and discusses joint events and the way ahead as a group. Brockham and Leigh joined the Upper Mole Group in January 2017.

Other sub-committees: These are formed on an ad hoc basis. The Education and Outreach and the Worship sub-committees continue to operate across the Benefice.

Education and Outreach, Joint Parish Sub-Committee

This is part of the development and growth of mission for both Parishes with a remit to

- Discuss and support the needs of young people, which includes services and activities for younger people, and links with schools and young people's groups
- To discuss prayer and action in the wider world for the desperately needy at home and abroad.
- To discuss how the local Church can reach out to the members of our community promoting and encouraging participation.
- To overview Christian study and education for adults and the younger generation in the parishes.
- Cover the planning of outside giving and develop a current giving plan for presentation to the PCC

The committee has met twice during the year and is a valuable medium to help plan and obtain support for outreach projects and our work with younger families in the villages. (See later detailed report Part 2)

Worship, Joint Parish Sub-Committee

The Rector, churchwardens, organist, musicians, service rota planners and choir director consider and guide all aspects of services and related activities for the United Benefice of St Michael's Betchworth and St Mary the Virgin Buckland.

The sub-committee is responsible to the PCC for reviewing and encouraging the worship life including:

- Being alert to trends and movements of worship;
- Assisting in providing a variety of experiences in worship reflecting the differing needs and tastes within the church community; and
- Participating in the planning of special occasions and assisting in the choice and provision of music in worship.

The Committee has not met during the interregnum but is expected to be convened to review the service pattern under the Chairmanship of the Rector following her institution in April 2019.

St. Michael's Church, Betchworth Parochial Church Council

Specific Sub-Committees for St Michael's have met regularly throughout the year with reports elsewhere in this document. :-

Fabric

To support and guide the PCC on the repair, maintenance and management of the fabric and thereby serve the Church and Community in the implementation of the Mission Action Plan (MAP).

Stewardship

To explore a variety of ways in which we can increase regular giving to the church and try to meet our Parish Support Fund target.

Concerts and Recitals

To plan and make all necessary arrangements for a number of Concerts and Organ Concerts on the Kenneth Tickell organ, each year with the aim of achieving at least a financial break even on these events in order to cover costs and contribute to church funds or other designated purposes.

Magazine

To manage on behalf of the St Michael's Betchworth PCC the monthly production and distribution to all households in the civil Parish of Betchworth of a Parish Magazine, with a view to furthering community cohesion and without placing any financial burden on the Church.

Events

To plan and produce on behalf of St Michael's Betchworth PCC a variety of fund-raising events throughout the year to supplement the church's income and to enable projects and financial targets to be achieved.

Objectives and Activities

The objective of the PCC is to facilitate the smooth running of the church in the village, and, as stated above, to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelical, social and ecumenical.

Review of the PCC for the year ended 31 December 2018

The PCC met six times during the year and dealt with the usual routine affairs of the parish along with matters arising from the interregnum. Accordingly, there was no requirement for the Standing Committee to meet in the intervening months. The Council received regular reports on the following topics: -

Finance

Fabric and churchyard

Deanery Synod/ Diocesan Synod

Upper Mole Group of Churches

Education and Outreach

Safe Church Policy/ Health and Safety

St. Michael's Church, Betchworth Parochial Church Council

Churchwardens' Report 2018

Achievements and Performance

We faced 2018 with some trepidation as our Rector Canon Carol Coslett had just departed on Sabbatical ahead of taking up her new post as the Archdeacon of Chesterfield. Technically the interregnum didn't start until 15th March and we were grateful that Carol had put in place arrangements for all the services up to Easter. During this period of calm the PCC received much advice on how to seek a new incumbent, but that didn't save us from having to hold an emergency meeting to formalise affairs when the papers arrived from the Diocese

Our priorities for 2018 were very simple and straightforward. Firstly, to keep St Michael's running smoothly and secondly to identify and appoint a new Rector. We were extremely fortunate that Canon David Eaton stepped into the breach and took on the responsibility for the services and for finding local clergy to fill any gaps. He has done a superb job and it has been a real joy to have David taking such an enthusiastic part in all our activities. Officially David is retired and subject to a number of health constraints, but he has been a real tower of strength. On behalf of the Parish we wish to acknowledge and thank him and Ginny for all their wonderful work and support.

The first hurdle to be overcome when searching for a new Rector is to produce a "Parish Profile". This is a comprehensive description of the parish and all its activities along with a job description and indications of the future wishes of the parish. The results of a parish survey were helpful in guiding our thoughts here and the churchwardens duly gathered all the information needed to prepare an authentic picture of the two parishes. The formal 20page document was finally forwarded to the Archdeacon on the 26th June, with an advertisement expected to be in the Church Times the following week, and interviews at the end of July. However, the Bishop was unavailable for interviewing until 22nd October and frustratingly a 3month delay had to be accepted. In due course two candidates visited the parishes and rectory on 20th October and were interviewed on the following Monday, when a unanimous decision was reached to invite the Rev Anna Moore to become our new Rector. We eagerly look forward to her institution on April 10th, 2019.

We have not recorded here the many day to day trials and tribulations of the parish but have concentrated on the two fundamental issues of keeping services running and the appointment of a new Rector. We must acknowledge here the tremendous contribution made by Christine Deards each week in the Parish Office. Without her the parish could easily have fallen apart and we warmly thank her for her inestimable help. Happily, both main issues have been successfully achieved and we can now look forward to our church continuing to flourish. However, we should like to draw your attention to an unexpected by-product of the interregnum which has evolved as a consequence of the regular monthly meetings which have become customary between the Buckland and Betchworth churchwardens and David Eaton. A spirit of co-operation and mutual support has developed between us which has proved invaluable and we should like to commend this closer working arrangement to you for the future.

Parish Developments

In February St Michael's again took part in the regular wedding preparation day at Brockham Church Hall, when couples who are choosing to marry within the Upper Mole Group of churches have the opportunity to learn about what they can expect on their wedding day and meet up with other couples to discuss plans. This event has proven to be extremely useful in getting to know couples better and in helping them to feel comfortable in our church. This year, St Michael's was the chosen venue for 6 weddings

St. Michael's Church, Betchworth Parochial Church Council

This year's Lent Course consisted of a reflection on the Christian Life and our part in it by reference to the Ten Commandments and Jesus's summary of them. The Walkabout All age service was held on Good Friday morning at Betchworth, while on Easter Sunday the Sunday Club hosted children's activities in the Hamilton Room. As usual the choir embraced the beautiful service of Passiontide music and readings on Good Friday followed by a well-attended service on Easter morning.

The Spring Bank Holiday weekend was sunny throughout and provided extra encouragement for a visit to St Michael's for our four yearly Flower Festival, themed on "All things Bright and Beautiful". Some twenty-one gloriously creative flower arrangements filled the church and ranged from a stunning altar frontal of the sun, to the subtle colours used to depict the "the purple headed mountains". Many visitors also ventured up into the Bell Tower and on to the tower roof, and a most enjoyable concert was provided by members of BODS and the choir. Over £5000 was raised towards church funds.

A Harvest Supper was held in the Village Hall on 28th September and the guests entertained to a high standard by a locally produced Victorian Music Hall. The Harvest Festival was held on 7th October, with a beautifully decorated church and the donation of generous gifts which we gave to those in the parish or who have a connection with St Michael's and who may be unwell or bereaved. Tinned goods were also donated to Welcare.

Each year on Remembrance Sunday we process to the War Memorial to read the names and remember those from Betchworth who made the ultimate sacrifice during the World Wars. This year was the 100th Anniversary of the ending of the First World War and it was noticeable that our congregation that morning was enhanced by a number of rare visitors and parishioners who had their own family reasons to join this commemoration. During the year our Bellringers took part in an initiative to recruit 1400 new ringers across the country to belatedly replace the 1400 bellringers known to have perished in the First World War.

Following the success of last year's Alternative Christmas Tree Festival, a third event was held this year at the end of November. Again, more than 20 village and church organisations took part creating intense excitement over the voting and the declaration of the winning design. This year the children come up trumps and won both the adult and youngster's competition. The winner of the Barbara Hawkins Cup was the North Down's School with several other trees literally one vote behind. This year's Festival featured another knitted Christmas tree, made of nearly 150 knitted scarves complete with tassels. These eventually found their way to East Africa and a local charity. Again, our thanks go to Pam Armitage and her team of helpers for the inspiration and hard work that made this enjoyable and worthwhile event happen.

Christmas always proves to be a big draw for our church family and the Christmas Eve Crib Service proved as popular as ever. This year there was no Midnight Service at Betchworth as this was celebrated at Buckland. This decision was dictated by limited resources and will need reviewing for next year. The joint service at Betchworth on Christmas morning was well attended and it was particularly lovely to welcome back so many old faces and former wedding couples to our uplifting morning service.

The new organ continues to be at the heart of musical life at St Michael's, with Choral Evensong being sung enthusiastically each month despite reducing numbers in the choir and with a very "varied" organ recital given on the 22nd September by Richard Hills, who ably demonstrated his mastery of both the classical and the theatre organ. The Betchworth and Buckland Choral Society again gave their Christmas concert in St Michael's. and once again our Organist Melvin Hughes and the augmented choir produced an excellent traditional Service of Nine Lessons and Carols on 23rd December.

The monthly drop-in teas continue to be very popular and have become a village institution with a mixture of regular parishioners, visitors including residents from Broome Park with carers and spouses as well as passing dog walkers (dogs are made very welcome), and cyclists. Huge thanks go to Margaret Miller and her ever willing team of helpers for making this such a great success.

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We have recorded above the tremendous contribution made by Canon David Eaton to ensuring that our services have continued seamlessly throughout the Interregnum. However, we must also express our grateful thanks to the many Clergy and Readers who have willingly taken services and led our worship with their own rich variety of styles. It has been a pleasure to welcome them all to St Michael's and we are extremely grateful to them for their invaluable help and inspiration. A small buffet lunch will be held in April as a small mark of our appreciation.

As always financial matters and management of our resources are key concerns for the members of the PCC. We are fortunate to have Charles Hardy to ensure that our financial matters are sound as well as providing advice to the PCC on our budget. This year we were glad that we were able to make full payment of our pledge to the diocese for the Parish Support Fund and continue our policy of charitable giving to a range of needy projects at home and abroad. We again supported Welcare, the Children's Society, the Royal British Legion and the locally run Lungi Sierra Leone charity and added contributions to Practical Action and the Robes project.

A major part of our expenditure is the upkeep and maintenance of our Grade 1 listed building. Last year Paul Tanner took on the task of Fabric Officer and started to put in hand repairs required by the 2016 quinquennial inspection and examining the best approach to reinforcing the valley gutter over the new organ and the deteriorating external stonework. Regrettably during the latter half of 2018 Paul has been seriously unwell and progress with fabric matters has been consequently delayed. We wish Paul a speedy recovery and look forward to catching up with the programme of maintenance works in 2019.

Our church services could not happen without a number of people including a wonderful band of sidespeople who welcome you into the church and look after the congregation during the service, those who read lessons, intercessors, flower arrangers, those who provide coffee after the service, church cleaners, bell ringers, choir members, music group musicians and many others who enable us to continue to worship in our beautiful historic church. Of special mention are our Verger Graham Williams and supposedly retired churchwarden Hilary Ely. Graham continues to be totally dependable in opening up the church, ensuring that there is a rota of people who lock it up and undertakes numerous practical tasks, often unseen and unheralded. Thankfully Hilary quietly continues many of her former churchwarden duties and provides an invaluable backstop whilst mentoring her replacement in the many tasks that routinely fall to the Churchwardens. In addition, she now undertakes the onerous task of producing the service rotas. On behalf of the PCC we give heartfelt thanks to everyone seen and unseen, who have worked so hard in so many different ways for our church and our community

Bernard Hawkins and Linda Slater, Churchwardens

Pastoral Review

When an interregnum occurs, it is a challenging time for everyone. The incumbent is no longer in place which means there is no one there as a focus of parish life and also that all the things which Carol, in this case, did behind the scenes do not get seen to.

During the interregnum at St Michael's and St Mary's, which we have shared in together, there has been a real sense of team working. Carol left the parishes in good order. It has been a tribute to all who make up and love these parishes that in many ways' life has gone on as normal.

When a vacancy occurs, what isn't always realised is that there are not enough clergy on the ground and sometimes parishes receive no applicants at all. We have been fortunate that this hasn't been the case here. An attractive Parish Profile compiled by both Church Councils and the careful attention of the Churchwardens has meant Revd Anna Moore will join us in April. We much look forward to her arrival. She comes strongly recommended, is likeable and concerned to develop parish life.

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The Wardens from both parishes have worked well together and created a strong bond in doing so. This has helped to bring the parishes even closer and has taken forward the life we share together. The Wardens have overseen the appointment process but also made arrangements for the Induction on 10th April, which are no small tasks, as well as seen to the day to day running of church life.

Many others, too many to mention, have played a part in this and the result has been the maintenance of church life, which can have easily fallen apart when a vacancy occurs, and everyone is to be congratulated.

We are indebted to Clergy and Readers from across the Deanery who have been willing to take services to a high standard. In particular I would like to commend Revd David Evans and Revd Neil Vigers, from the clergy and Anne Currie and Ann Wright from the Readers, who have been more than willing to help and whose ministry I know has been much appreciated.

It has meant that that the occasional offices of baptism, marriage and funerals have continued to be covered along with Sunday services. It has also been possible to maintain services at Broome Park Care Home and the Old Wall Nursing Home as well as home communions for the housebound alongside pastoral visiting.

In all these ways parish life is well placed and in good heart to begin an important new phase as Anna joins us. We wish her and Alistair and their family God's blessing as they move in and settle into life in Betchworth and Buckland.

Canon David Eaton

Safeguarding

Every year the Parish has to complete a Safeguarding Survey, updating any changes and reporting to Southwark Diocese the level of security for vulnerable children, young people and adults who are attending services and activities on our premises. Due to recent legislation, Southwark is updating the information held by each Church in the document A Safe Church. This process is ongoing at the moment, and will be completed in the next few months, to be actioned and agreed by the PCC. Details of personnel and organisations for help will be displayed on the Notice Board as soon as actioned.

Contact details for the PSO in each Parish are in the Parish magazines, and on the web-site.

Margaret Miller (PSO for St Michael's Betchworth)

Report on the Fabric of St Michael's Betchworth for 2018

The Fabric Committee met in April 2018 and carried out a comprehensive review of all matters relating to the fabric of the church: Following consultation with the PCC it was agreed to progress projects for improved disabled access, external rendering and to prepare a costed plan of repairs as identified by the Quinquennial Inspection which would include a durable solution for the troubling valley gutter.

At the following meeting in June it was reported that the valley gutter had been inspected and cleared of minor debris, and it was resolved to investigate the installation of an internal membrane to protect the organ from any water ingress (Priority A). Quinquennial repairs were to be concentrated around problems with the main north slope of the roof, including gutters and rainwater pipes (Priority B).

Regrettably further action was curtailed by the Fabric Officers unexpected health problems and only minor activities took place. These included: -

St. Michael's Church, Betchworth Parochial Church Council

- Replacement by the estate of the stone cross above the eastern archway
- Faculty obtained for removal of pews in Four Angels Corner
- A clear asbestos survey
- Faculty and consequent removal of dead ash tree
- Repair of Tower hatch cover
- Coppicing of overgrown hazel beside western gate

A further review of fabric matters was undertaken between the Fabric Officer and a churchwarden at the end of October and at a subsequent PCC meeting it was resolved to hold a separate meeting to discuss and prioritise the technical and financial implications of the proposed fabric works. This awaits the expected return to health of the Fabric Officer. Meanwhile estimates have been obtained to provide a handrail for the belfry stairs which requires the issue of a faculty.

There has been only one change to the goods and ornaments of the church in 2019 with the gift from the Executors of the sculptor Eric Kennington of the maquette of St Michaels font. This is in fragile condition but has been carefully stored in the church.

We are again indebted to Graham Williams who has arranged our regular churchyard clear-ups. Our grateful thanks to him, and to Josh Flynn who so immaculately maintains our churchyard and undertakes tree works as and when required.

Electoral Roll and Church attendance

The Electoral Roll shows the following numbers:

	31 December 2018	31 December 2017	31 December 2016
Within the parish	68	60	58
Outside the parish	90	108	100
	<hr style="width: 100%;"/>	<hr style="width: 100%;"/>	<hr style="width: 100%;"/>
	158	168	158
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Linda Slater, our Electoral Roll Officer has advised that at 31 December 2018 we had 158 names on the roll, 68 within the Parish and 90 outside the Parish. These figures are likely to change significantly in 2019 as under the Church Representation Rules a completely new Church Electoral Roll is required. Everyone will need to apply for enrolment not later than Sunday 31st March 2019 so that new Roll can come into operation on Friday April 12th 2019 ahead of the APCM.

Average weekly church attendance in 2018 was 27, (2017 was 45 adults and 5 under 16s on Sunday Club and Family Service days). Attendance at major festivals totalled 137 on Easter Day, 35 at Harvest and 674 for all Christmas Services (including the Carol and Crib Services).

In St Michael's, there were 7 baptisms, 6 weddings, 11 Funeral and Crematorium services and 4 burials of cremated remains.

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Upper Mole Group Report for 2018/19

(Comprising the Parishes of Betchworth, Buckland, Charlwood, Sidlow Bridge, Brockham and Leigh). The Group Council consists of Licensed Clergy and Churchwardens of the six Churches who have met on three occasions during 2018.

The May 2018 Meeting was the Annual Meeting at which Liz Vahey (Buckland) was elected Vice chair and discussions were held on the sharing of resources between the parishes.

All six parishes are now active members of the group and the Clergy have met separately and regularly throughout the year for prayer and discussion on common concerns.

Joint Services have been held at Brockham (Songs of Praise) in September and at Sidlow (Candlemas) in February 2019. The Wedding Preparation Day held in February each year continues to be a great success.

A Lent course featuring "Faith in the Workplace" has been organized for Spring 2019. This includes presentations by representatives of the Police, Citizens Advice Bureau, a judge and a teacher all held at different locations across the group.

Deanery dates and news are discussed and flagged up for interest. News from around the Parishes and Dates for Diaries are shared and reported in the Minutes (made available to the PCC's as a form of sharing amongst the Churches), and open invitations included to various events held throughout the Parishes.

Southwark Diocesan Synod Report (including Board of Education)

In June 2018 I was re-elected to the Diocesan Synod for a further three years' service. The term or synodical triennial runs from August 2018 till July 2021. The new Synod's first meeting was Saturday 17th November 2018 at St Mark's Kennington, to which I went along with others on the Reigate Deanery team who were also elected. Our next meeting of Diocesan Synod is Saturday 9th March (to which I am unable to attend). Then 17th July evening (same as our PCC!) and 16th November all day, both of which I intend to attend.

I made a report to the January PCC about the November Diocesan Synod meeting, which stated how there had been a 5% increased attendance at churches over all in our Diocese. Also, the Parish Share, which is the amount parishes give to the Diocese to support its huge work in all the parishes and with training costs for clergy and lay members, increased by 2% in 2017. Clergy stipends increased by the same percentage and curates' by 1%. It was proposed at this November Synod that the Diocese spend up to £23.7million recognising that the income anticipated is £24.3million. The business is always followed by a Eucharist celebrated by Bishop Christopher for all on Synod, although in November he was on sabbatical and the Bishop of Kingston Presided.

The Southwark Diocesan Board of Education, SDBE, is the Trustee Board of mostly elected members from the Diocesan Synod. I was re-elected in the autumn for the three-year term which runs from January 2019 till December 2021. We meet in March, July and November with an induction meeting in January for the new Board. I am unable to attend this March's meeting as I am away on holiday but intend getting along to July's and November's. The meetings take place in the SDBE building near to the Shard in London at 5pm-6.30/7pm. They are interesting meetings about the work of the Board of Education for the 106 church schools in the Diocese and the Academy schools which have chosen to be

St. Michael's Church, Betchworth Parochial Church Council

part of the SDBE Multi Academy Trust. It is a high performing Diocesan Board of Education with a good track record.

Ginny Eaton.

Reigate Deanery Synod Report

The Deanery Synod representatives for Buckland and Betchworth are: Tom Briscombe, Jean Cooke, Linda Slater, Margaret Miller, with Ginny Eaton on the Diocesan Synod.

The Deanery Synod has met three times this year. During that time the office of Area Dean has passed from Andrew Cunnington to Anita Colpus.

February's meeting: (6th Feb) The Wisdom of God, Lower Kingswood

The meeting started with an explanation by Adrian Greenwood of how the "Five Marks of Mission" had come about and how they could be remembered as the five "T's"; Tell, Teach, Tend, Transform and Treasure. The emphasis at this meeting was on "Tell" and explored our attitude to how we live our lives and to disclosing our faith in the workplace. The Archbishop of Canterbury was instanced as a good example, who frequently spoke about Jesus with confidence. The ability of the Deanery and Diocese to help build confidence was then discussed and a follow up course announced.

Changes to the Deanery Committees were proposed and it was agreed that the Area Dean and Lay Chair should draw up terms of Reference for the Deanery Leadership Team. The Lay Chair suggested the setting up of a Deanery Charitable Trust to give the Deanery legal status and enable it to employ staff. The Area Dean, Lay Chair and Treasurer would investigate further.

Reports were then received about the St Matthew's Food Bank, the ten days of Thy Kingdom Come activities, and work with refugees and asylum seekers. Announcements were made about another Healing Service in Brockham in April and the Deanery Conference in September.

June's meeting: (13th June) St Francis Horley

The location had been transferred from St Michael Betchworth due to the interregnum. The Area Dean Andrew Cunnington talked about the second mark of mission namely "Teach". He likened this to the act of breathing and suggested we lived in a world where we needed to catch our breath occasionally, before breathing out and scattering God's love across the world.

Election results were announced for the Diocesan Synod and the Deanery Treasurer reported on the accounts. Reports were received on the Diocesan Synod, Diocesan Council of Trustees and Diocesan Board of Education along with a review of Thy Kingdom Come. It was planned to repeat this in 2019. The next Deanery Quiet Day would be on 13th April 2019

October's meeting: (18th Oct) The Good Shepherd, Tadworth

Rev Tim Astin conducted worship for St Luke's day. Rev. Anna Moore spoke about the third Mark of Mission "Tend". She introduced three speakers from the Wayside Hostel in Reigate which she regularly visits. This is a women's hostel which accommodates 19 residents aged between 18 and 59 and is run in line with Christian morals. There is a strong emphasis on community, and all residents are expected to participate in communal meals and decision making. They had recently moved away from funding by Surrey County Council and were in need of additional local funding.

Chris Elliott presented the draft Deanery Trust Deed which would give the Deanery legal and charitable status. The Deanery Leadership Board were happy with this and it incorporated the Arch Deacons suggestions. The document was approved unanimously, and it was hoped that Trustees could be appointed by 1st December (Area Dean, Lay Chair, Treasurer and one representative from the House of Clergy and the House of Laity).

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An Area Mission Grant of £3,000 had been received of which £2,000 was for Sparkfish with the remainder split between Healing Ministry and Thy Kingdom Come. This latter would be held from 30th May to 9th June in 2019, when it was planned to have an Ascension Day Service on Reigate Hill, prayer walks across the Deanery and Pentecost in the Park.

Rachel Gardner spoke about training courses for Youth Workers and about Messy Splash at Southwark Cathedral, which offered baptism in the cathedral. Andrew Cunnington talked about the Carers Conference in February 2019 which aimed to bring together carers, young and old, providers of assistance and also involve the political community. Chris Elliot and Ann Colpus then thanked Andrew for his years of hard work as Rural Dean and presented him with some theatre vouchers.

St. Michael's Church, Betchworth Parochial Church Council

Finance

This year, we have once again been able to pay our parish pledge (of £34,000 (2017: £33,000)) in full and show a small surplus for the year on the general account (of £3,557). Overall, whilst we have an accumulated surplus on the general account of £43,586, our finances nonetheless remain relatively precarious, in that the work required by the recent quinquennial report, as discussed elsewhere in this report, will require substantially more funds than the £26,258 in the fabric fund.

Reserves Policy

It is the policy of the PCC to seek to maintain adequate, but not excessive, reserves, to be used for the specific purposes for which they are identified. Cash representing reserves not immediately required is invested with the CBF Church of England Deposit Fund.

Other Information

There have been no transactions between the PCC and related parties (as defined by the Charities Act 2011 and the Charities SORP) nor has the PCC identified any major risks (other than the availability of continued funding, a topic of continued consideration by the PCC) which impact the work of the Church in the parish.

Approved by the Parochial Church Council
And signed on its behalf by

B Hawkins
Churchwarden

March 2019

St. Michael's Church, Betchworth Parochial Church Council

Independent Examiner's Report to the Parochial Church Council ('PCC') of St Michael's Church, Betchworth

This report on the financial statements of the PCC for the year ended 31 December 2018, which are set out on the following pages is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and S.145 of the Charities Act 2011.

Respective responsibilities of the PCC and the examiner

As Charity Trustees you are responsible for the preparation of the accounts and you consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility:

- to examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charities Commission (under section 145(5)) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence which would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which give me reasonable cause to believe that in any material respect the requirements:
 - (a) to keep accounting records in accordance with section 130 of the Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Charities Act; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Chris Braidwood F.C.A.
Chartered Accountant
Lowood
The Street
Betchworth
Surrey RH3 7DJ

March 2019

St. Michael's Church, Betchworth Parochial Church Council

Statement of financial activities For the year ended 31 December 2018

	General fund- unrestricted £	Fabric fund- restricted £	Total 2018 £	Total 2017 £
Incoming resources (Note 2)				
Incoming resources from donors	58,563	2,950	61,513	71,395
Income from ancillary transactions	13,339	10,928	24,267	21,677
Other ordinary income	5,370	-	5,370	2,204
Income from investments	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources	77,272	13,878	91,150	95,276
Resources used (Note 3)				
Grants & donations	5,216	-	5,216	7,647
Activities directly relating to the church	61,701	1,984	63,685	65,116
Church management and administration	6,798	-	6,798	5,558
Church repairs	-	690	690	396
	<hr/>	<hr/>	<hr/>	<hr/>
Total resources used	73,715	2,674	76,389	78,717
	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in cash funds	3,557	11,204	14,761	16,559
Net Current Assets brought forward from 31 December 2017	40,029	15,054	55,083	38,524
	<hr/>	<hr/>	<hr/>	<hr/>
Net Current Assets carried forward at 31 December 2018	43,586	26,258	69,844	55,083
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Organ brought forward			304,956	311,585
Depreciation of organ			(6,629)	(6,629)
			<hr/>	<hr/>
Organ carried forward			298,327	304,956
			<hr/>	<hr/>
Total net assets at 31 December 2018			<u>368,171</u>	<u>360,039</u>

St. Michael's Church, Betchworth Parochial Church Council

Balance Sheet 31 December 2018

	2018 £	2017 £
Fixed Assets (Note 6)		
Organ	298,327	304,956
	-----	-----
Current Assets		
Cash at bank	66,983	55,988
Debtors	4,297	1,565
	-----	-----
	71,280	57,553
Current Liabilities		
Wedding fees received in advance	(800)	(800)
Other creditors	(636)	(1,670)
	-----	-----
	(1,436)	(2,470)
	-----	-----
Net current assets	69,844	55,083
	-----	-----
Total Assets	368,171	360,039
	=====	=====
Funds		
General fund	43,586	40,029
Fabric fund	26,258	15,054
Organ fund	298,327	304,956
	-----	-----
Total Funds	368,171	360,039
	=====	=====

These accounts were presented to the Parochial Church Council and approved by them on March 2019.

Signed by:

B Hawkins
Churchwarden

St. Michael's Church, Betchworth Parochial Church Council

Notes to the accounts 31 December 2018

1. Accounting policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, together with FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention.

2. General Fund

General funds represent the funds of the Parochial Church Council (the 'PCC') that are not subject to any restrictions regarding their use and are available for application to the general purposes of the PCC.

3. Income Resources

Voluntary income and capital resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving received from pledges is recognised only when received.

Income tax recoverable on pledges or gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Funds raised from events are accounted for gross.

Sales of books, leaflets and magazines from the church bookstall are accounted for gross.

Income from investments

Dividends and interest are accounted for when receivable.

4. Resources Used

General expenses

General expenses are accounted for on an accrual's basis.

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The parish pledge is accounted for as it is paid. Any pledge amount unpaid at 31 December is not provided for in the accounts as it is an optional (and not a legal) liability. For 2018, the full pledge of £34,000 (2017: £33,000) has been paid.

Organ

Direct building costs of the organ have been capitalised. Depreciation is charged at 2% p.a. to write off the total cost over 50 years.

St. Michael's Church, Betchworth Parochial Church Council

Notes to the accounts 31 December 2018

	General fund- unrestricted £	Fabric fund- restricted £	Total 2018 £	Total 2017 £
2. Incoming resources				
2a. Income resources from donors				
Covenants	39,263	2,950	42,213	36,760
Collections at services	12,560	-	12,560	14,826
Sundry donations	6,740	-	6,740	13,933
Grants	-	-	-	4,376
Bequest	-	-	-	1,500
	<hr/> 58,563	<hr/> 2,950	<hr/> 61,513	<hr/> 71,395
2b. Income from ancillary transactions				
Magazine	8,296	-	8,296	8,000
Fees re: weddings, burials etc	5,043	-	5,043	9,207
Harvest supper/lunch	-	1,325	1,325	771
Flower Festival	-	6,749	6,749	-
Brockham Bonfire	-	850	850	-
Alternative Christmas Tree Festival	-	980	980	929
Confetti sales	-	195	195	195
Concerts	-	829	829	2,575
	<hr/> 13,339	<hr/> 10,928	<hr/> 24,267	<hr/> 21,677
2c. Other ordinary income				
Sundry sales	1,560	-	1,560	1,272
Contribution from Buckland to Benefice costs.	3,810	-	3,810	932
	<hr/> 5,370	<hr/> -	<hr/> 5,370	<hr/> 2,204
2d. Income from investments				
Interest	-	-	-	-
	<hr/> -	<hr/> -	<hr/> -	<hr/> -
Total incoming resources	<hr/> <hr/> 77,272	<hr/> <hr/> 13,878	<hr/> <hr/> 91,150	<hr/> <hr/> 95,276

St. Michael's Church, Betchworth Parochial Church Council

Notes to the accounts 31 December 2018

	General fund- unrestricted £	Fabric fund- restricted £	Total 2018 £	Total 2017 £
3. Resources used				
3a. Grants & donations				
Charitable giving (see Note 4)	5,216	-		7,647
3b. Activities directly relating to the work of the church				
Diocesan quota and fees	35,385	-	35,385	36,432
Clergy expenses	345	-	345	3,368
Lighting, heating and water	1,498	-	1,498	4,035
Church maintenance	2,063	-	2,063	1,445
Magazine costs	3,599	-	3,599	3,824
Upkeep of churchyard	5,402	-	5,402	4,466
Organist	3,014	-	3,014	3,046
Music costs	136	-	136	143
Organ and piano servicing, etc.	1,610	-	1,610	775
Organ concert costs	-	760	760	1,508
Harvest supper costs	-	224	224	177
Insurance	5,187	-	5,187	5,007
Flower Festival costs	-	1,000	1,000	-
Church activities	3,462	-	3,462	890
	61,701	1,984	63,685	65,116
3c. Church management and admin				
Administration assistant	4,904	-	4,904	4,046
Paper and printing	1,894	-	1,894	1,512
	6,798	-	6,798	5,558
3d. Church repairs				
Fire and Asbestos surveys	-	690	690	-
Roofing/ gutters	-	-	-	396
	-	690	690	396
Total resources used	73,715	2,674	76,389	78,717

St. Michael's Church, Betchworth Parochial Church Council

Notes to the accounts 31 December 2018

4. Donations

	2018	2017
		£
General Donations	£	
Welcare	340	340
The Children's Society**	200	210
Christian Aid*		164
Bishop of Southwark Lent Fund	550	600
Church Urban Fund	300	200
Farming Communities Network	300	200
The Bible Society	100	100
Renewed Hope Trust	-	200
Royal British Legion	660	480
Zimbabwe Link	250	200
Lungi Sierra Leone	1,000	1,000
Against Malaria	-	1,000
United Society Partners in the Gospel	-	300
Practical Action	1,000	-
Robes Project	300	-
	<u>5,000</u>	<u>4,994</u>
Donation of funeral collections		
Friends of the East Surrey Hospital	-	307
MacIntyre Care	-	287
Leatherhead Start	-	27
Niemann Pick	-	580
Marie Curie	-	610
D Nunes	-	716
	<u>-</u>	<u>2,527</u>
Other		
Reigate Deanery Synod	41	40
St. Bede's	75	25
Traidcraft	-	61
Great Ormond Street Hospital	100	-
	<u>216</u>	<u>126</u>
	<u>5,216</u>	<u>7,647</u>

* In addition, £ (2017: £1,326) was collected through house-to-house and other collections and paid directly to the charity.

** From Christingle services at North Downs Primary School and candle box donations a further £ (2017: £557) was collected, and a further £ (2017: £97) from church services in Betchworth that was sent direct to the Children's Society.

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Notes to the accounts 31 December 2018

5. Magazine (2b and 3b)

	2018	2017
	£	£
Income comprises:		
Donations	2,974	3,086
Advertising	5,322	4,914
	<hr/>	<hr/>
	8,296	8,000
Expenditure comprises:		
Printing costs	(3,599)	(3,824)
	<hr/>	<hr/>
Balance	4,697	4,176
	<hr/> <hr/>	<hr/> <hr/>

6. Organ Fund

	2018	2017
	£	£
Fixed Assets comprise:		
Cost	331,473	331,473
Depreciation	(33,146)	(26,517)
	<hr/>	<hr/>
Net book value	298,327	304,956
	<hr/> <hr/>	<hr/> <hr/>